

DEPARTMENT OF STATE POLICE

LANSING

COL. KRISTE KIBBEY ETUE

DIRECTOR

RICK SNYDER GOVERNOR

March 5, 2015

The Michigan Office of Highway Safety Planning is requesting proposals from accredited Michigan-based colleges and universities for the creation of a **Michigan Traffic Safety Specialist (TSS) Program** project for fiscal year 2015 (FY15), with possible renewal for up-to a total of three years.

This grant project provides up to \$200,000 dollars in the first year of funding for the establishment of a TSS Program within a criminal justice program at a Michigan-based institute of higher learning. The program is to be modeled after an initiative in the state of Maryland. The program will provide a statewide designation for police officers who have attained increasing levels of experience, training and proficiency in highway traffic safety methods and procedures. A brief synopsis of the Maryland program is attached for your reference as attachment A.

In awarding this grant, responses will be evaluated by a selection committee based on the evaluation factors listed in the included attachment B.

This grant is administered by the Michigan Office of Highway Safety Planning (OHSP) on a costreimbursement basis. All grant-related costs incurred in a particular month are first paid by the grantee, who then bills and is reimbursed by OHSP.

The organization awarded the grant must agree to abide by the OHSP's "Grant Management Requirements". A copy of the "Grant Management Requirements" is attached. Information about the Office of Highway Safety Planning mission and programs can be found at <a href="https://www.michigan.gov/ohsp">www.michigan.gov/ohsp</a>.

Proposals should be concise, straightforward and prepared simply and economically and be **no more** than five pages in length.

To be considered for this grant, you must submit your proposal via email at <a href="mailto:hamblenj@michigan.gov">hamblenj@michigan.gov</a> no later than 5pm, <a href="mailto:May 8, 2015">May 8, 2015</a>. The selection of the FY15 grantee will be made no later than May 15, 2015. A grant application may be submitted following notification to the selected applicant. Grant approval is generally completed within 30 days of submission of the grant application.

If you have any questions about the above, please contact me at (517) 241-2578. All questions and answers shall be posted on the OHSP website at <a href="https://www.michigan.gov/ohsp">www.michigan.gov/ohsp</a>. Thank you in advance for your interest in making Michigan roadways safe for all users.

Sincerely,

Jason Hamblen, Section Chief Program Management Section Office of Highway Safety Planning